

PTO Meeting Minutes

February 8, 2010

Location: Deerfield Elementary School Library

Present: Beth Vander Grinten, Julie Schifano, Carolyn Eschmeyer, Mark Becker, Erik Witt, Natalie Cwik, Kristin Wild, Jaime McCabe, April Christenson, SuAnn Bartenhagen, Kellie Strege, Nancy Thomas, Dawn Johnson, Peggy Pope, Mary Winkler, Joanne Polk and Barb Nelson

Meeting Called To Order: 6:35 pm

Approval of Minutes from November 9, 2009:

- Motion made by Jaime McCabe to approve the meeting minutes from the November 9, 2009 meeting, 2nd by Erik Witt. All approved – Motion Passes.

Committee Reports:

- PTO Officers/Committee Reports
 - Treasurer's Report – Carolyn Eschmeyer
 - ✓ Balance in checking as of 02/08/10 is \$10,901.27 and \$5,604.35 in savings.
 - Santa Secret Shop – Jaime McCabe and April Christenson
 - ✓ The event was a great success and had a profit of \$434.54.
 - ✓ Thank you to those who volunteered time, the volunteers were fantastic.
 - ✓ 2010 SSS will include the 4K classrooms. More volunteers will be needed to assist these students in shopping. Suggestions included safety patrol and student action committee as volunteer “buddies” for this.
 - ✓ Contract will be signed for 2010 to insure discounts and cash registers.
 - Teacher Appreciation Week – Beth Vander Grinten
 - ✓ Volunteer needed to Chair this event for 2010. Kristin Wild and Carolyn Eschmeyer volunteered to co-chair this event. They will decide dates, themes etc.
 - ✓ Julie Schifano will coordinate donated food items for teachers lounge for the dates.
 - Craft Fair – Peggy Pope and Julie Schifano
 - ✓ Great Success – Profit \$9,301.69
 - ✓ Comments and suggestions
 - Booth floor plan will be redesigned for the upstairs and hallways. Only the first grade wing will be used, no vendors will be past the atrium. Booths will line the hallway leading to the elevator in the lower level, but stop at the elevator.
 - Coordinators for 2010: Peggy – Main Coordinator, Parking Detail – Jaime McCabe and April Christenson, Vendors – Kellie Strege, Raffle – Gail Moynihan, PR – Beth Vander Grinten, Volunteers – Julie Schifano
 - Craft Fair 2011 will be added to May 2010 PTO Agenda for possible rate increase for booths.
 - Enrichments – SuAnn Bartenhagen
 - ✓ February 22, 2010 – 12:45pm – Conflict Resolution & Goal Setting (fencing demonstration with DES students).
 - ✓ Pamphlets created by enrichment committee will be distributed to student body in upcoming weeks. Pamphlet title “A Vision for my Future”.

- ✓ Groups or Organizations that present at DES enrichments will be given a \$100 donation. This money will come from the enrichment budget.
- Health Fair – Kellie Strege
 - ✓ April 23rd – 9:00am – 11:00am
 - ✓ Grades 4th -6th
 - ✓ Each grade will visit four stations for 15 minutes each. Stations will include: Stress & Relaxation, Nutrition, First Aid and Fitness
- Character Education Day –
 - ✓ Date TBD
 - ✓ New volunteer needed to Chair this event – April Christenson will be the new Chair.
 - ✓ Comments/Suggestions for 2010
 - Suggestions included looking at new DJs. Kristin Wild has a contact and will look into costs for services.
 - The 2008/2009 budget did not cover the expenses for the day. If we proceed with a similar plan there is not enough money budgeted for this event for 2010.
 - Motion made by April Christenson to increase the Character Education Day budget by an additional \$400, 2nd by Kristin Wild. All approved – Motion Passes.
(NOTE: Previous budgeted amount was \$600 – this brings budgeted amount to \$1,000)
- Principals Report – Mark Becker
 - THANK YOU Enrichment Committee for an outstanding job in coordinating the enrichments this year with the schools Anti-bullying, Goal Setting and Conflict Resolution. The pamphlets designed are very impressive.
 - All students received “school t-shirts. Over \$800 was donated to cover the cost. The School Climate Committee will be picking future dates designated for “Deerfield T-Shirt Day”.
 - The School Board is looking into a school sign to be placed off of Liberty Street near Jerdee Lane. The cost is expensive and the School Board would like the PTO to consider matching funds for the sign.
 - ✓ Kristin Wild suggested looking into the Bid District for allocating funds for the school sign.
- School Board Representative Report – Tom Bush
 - Reinforced the need for a DES School Sign. Consider matching funds for the school sign.
- Teacher Representative Report – Darnell Reppen
 - The 2nd Book Fair is fast approaching, volunteers needed for the evening shifts on Thursday, March 11 and Tuesday, March 16.
- New Business
 - April Christenson presented a need for additional 8 foot tables at the Elementary School. There is a shortage of tables for use at events (ie: PTO functions, teacher conferences etc). Tables were priced at Farm & Fleet and Sam’s Club. Prices range between \$50-\$100.
 - ✓ Motion made by Barb Nelson to purchase four tables eight feet in length for the Elementary School use with the final cost not to exceed \$400, 2nd by Jaime McCabe. All approved – Motion Passes.

- Nancy Thomas, DES Music Department thanked the PTO for the money allocated for “School Treat Bags.” The students were thrilled to receive their goody bags following the Winter Holiday Program. The Spring Program will be April 15th for grades 3rd – 5th
- Nancy Thomas asked the PTO to consider purchasing much needed “direction” signs for the DES hallways. All present thought this was a great idea, but a dollar amount is needed to continue discussion. Discussion tabled until April agenda at which time costs will be presented.

➤ Old Business

- None.

➤ Other

- Announcement – Deerfield Chamber of Commerce is again hosting the Deerfield Dash. The date of the event is May 22nd. Profits from the event will go to local non-profit organizations. To be considered, an application request must be submitted to the Deerfield Chamber of Commerce. Contact Kristin Wild for more information.
- Jaime McCabe suggestion developing a “MEMDA” program related to Kids Against Drugs. It was suggested she contact Jacquie Shuh to proceed with idea.
- Next PTO meeting will be March 8, 2010.

➤ Adjourn –

- Motion made by Kristin Wild to adjourn the meeting at 7:36pm, 2nd by Jaime McCabe. No Discussion. All approved – Motion passes. Meeting Adjourned.